



## ARWYP TRAINING INSTITUTE

### RE: APPLICATION FOR THE INTAKE 2023: HIGHER CERTIFICATE IN NURSING (SANC R.No.169)

Dear Applicant,

The intention of the following information is to explain the process of the application process. Please do not hesitate to contact us if you are unclear of anything or need more clarity. You can email us at [training@arwyp.com](mailto:training@arwyp.com).

#### APPLICATION FOR TRAINING

If you are interested in the Higher Certificate in Nursing (SANC R.No. 169), you can complete an application form and submit it to Arwyp Training Institute, 2<sup>nd</sup> Floor, Customer Support Building, c/o Block House and Central Ave, Kempton Park with the supporting documents and proof of payment of the non-refundable application handling fee as specified in the notice / advertisement / brochure / website to the Arwyp Training Institute by the closing date specified in the notice / advertisement / brochure / website.

#### THE MANAGEMENT OF APPLICATIONS

1. All applications are processed within 10 days after the closing date as specified on the notice / advertisement / brochure / website.
2. You need to submit the following documents with your application:
  - Application form.
  - Curriculum Vitae (CV).
  - X2 SAPS certified copies of Senior Certificate. Please note that a symbols statement is not acceptable.
  - X2 SAPS certified copies of South African ID document.
  - Proof of payment of application handling fee.
3. If the application document is not complete the application will not be processed. An application is considered as incomplete if any of the documents listed under point 2 are not attached. Such application will not be considered for selection.
4. The following criteria applies for the Higher Certificate in Auxiliary Nursing (SANC R.no.169):



## ARWYP TRAINING INSTITUTE

### 4.1 Candidates who matriculated prior to 2008:

- National Senior Certificate with an endorsement for entry into Higher Education.
- An English achievement as follows: A minimum matric score (M-score) of 2 (English HG 50% or SG 60%).
- A total M-score of at least 8.

### 4.2 Candidates who matriculated from 2008 onwards:

- National Senior Certificate NQF level 4, with an endorsement for entry into Higher Education.
- An English achievement as follows: A minimum admission point score (APS) on level 5 (60%).
- A total APS of at least 17.

### 4.3 Learning assumed to be in place:

- English (at least D symbol)
- Mathematical literacy Level 4
- Life Sciences Level 4
- Computer Literacy Level 3
- Communication Level 4

### 4.4 All candidates must achieve the following:

- A written English test score of at least 50%.
- A psychometric general mental ability (GMA) a score of at least 5.
- A selection interview score of at least 75%.

## 5. THE SELECTION PROCESS

**The selection process is divided into different phases.**

### 5.1 Phase one – Paper Selection:

- The application and supporting documents are reviewed.
- Those candidates who do not meet the academic requirements are eliminated and informed by the appointed administrative person within 30



## **ARWYP TRAINING INSTITUTE**

working days following the completion of the paper selection. Please note that there is a non-refundable application fee.

### **5.2 Phase two – Psychometric Assessment:**

Those candidates who are successful in the paper selection are invited to write a psychometric test once the closing date for paper selection has been completed. These tests reveal prospective learner's general mental ability, interests and emotional maturity. Please note that there is a non-refundable fee for the psychometric assessment.

### **5.3 Phase three – English Proficiency Assessment and Selection Interview:**

Those candidates who meet the requirements of the paper selection and psychometric assessment are invited by the appointed administrative person within ten working days of receipt of the psychometric test results, to write a 1-hour English proficiency assessment and for a selection interview on the same day. Please note that there is a non-refundable fee for the English proficiency assessment.

### **5.4 Phase four – Selection of Candidates.** Candidates are informed by the appointed administrative person within 15 (fifteen) working days following the final selection decision of the selection committee.

## **6. NON-REFUNDABLE FEES**

- Application Fee for 2022 is R600.00
- On-site Psychometric General Mental Ability fee is R500.00. Refreshments included.
- On-site English Proficiency Test and Selection Interview fee is R280.00. Refreshments included.

## **7. PAYMENTS**

Please use the following banking details when making a deposit into the Arwyp Training Institute's bank account: Please note that no cash is handled on the premises. Payments are made via deposits into the Arwyp Training Institute's bank account.

**ARWYP TRAINING INSTITUTE (Pty) Ltd**

Bank: First National Bank Festival Mall.

Branch code: 231-433

Account number: 622 491 100 74



## ARWYP TRAINING INSTITUTE

Payment Reference: Please use your full name and surname (of candidate) as reference when making a deposit. Failure to do so may result in the funds not being allocated correctly or not allocated at all.

### 10. FEE STRUCTURE

All students are self-funders. Arwyp Training Institute does not allocate bursaries to students.

Two options for payment are available.

1. Paid in full before or on commencement of course.
2. Registration fee and monthly instalments. The registration fee is determined annually or before the commencement of the course. The balance of the fee is payable in monthly instalments over a six-month period. The outstanding balance is paid in equal, consecutive monthly instalments by the first of each month. The first instalment is due in the first month of commencement of the programme.

### 11. FEE FOR THE PROGRAMME

The course fee for the Higher Certificate in Nursing is R68 750.00, excluding books, uniforms, and insurances. The cost of the books, uniforms, insurances is an additional R12 350.00, and payable on registration.

### 12. CLOSING DATE FOR APPLICATIONS

Applications must reach the Arwyp Training Institute before or on 31 August 2022. Late applications will not be considered.

Should you require any more information, please do not hesitate to contact us at: [training@arwyp.com](mailto:training@arwyp.com).

Yours faithfully,

**Dr. Annelize de Villiers**

Principal